

APPENDIX RP-4: VU VISITORS' PARKING RULES AND PROCEDURES



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March 1, 2014

VU VISITOR PARKING RULES

In order to prevent unauthorized vehicles from parking in the visitors' parking areas, please be advised of the following parking procedures:

1. **All visitors** parking their vehicles in the visitors' parking areas, both during the day and overnight, must obtain a visitor parking permit from the Security desk by providing the following information to Security:
 - Suite number and name of Resident they are visiting
 - Vehicle license plate number
 - Make and model of vehicle
 - Estimated length of stay

This permit must be prominently visible on the dash of their vehicle at all times.
 2. Once the above information is given to Security the first time, it will be easier to generate the pass on the next visits.
 3. Visitor parking is for the exclusive use of visitors only. No Resident or Owner may park their vehicle in the visitor parking area unless they have been granted permission by the Property Manager.
 4. Parking is prohibited in the following areas:
 - Designated Fire Routes
 - Entranceways, driveways, ramps
 - Delivery and Service Areas
 - Any other part of the common elements other than those spaces designated for parking.
 5. Vehicles illegally parked in areas not designated as parking spaces may be ticketed and/or towed away without prior notice at the Owners' risk and expense.
 6. Overnight parking permits are permitted up to a 3 day maximum. Residents who have an overnight guest may authorize a permit on behalf of their guest and have the vehicle registered with Security. Security will only issue overnight visitor parking permits to guests if the Resident has given authorization.
 7. Visitors must park their vehicles only in designated "Visitors Parking" indicated by a "V", or other signage as posted. If no authorized visitor parking spaces are available, the visitor must leave the garage and make his/her own arrangements to park the vehicle. Under no circumstances can a visitor park his/her vehicle in the Resident parking, fire route or any other area on the property. The vehicle may be tagged/towed at the car owner's expense.
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8. Any vehicle that has not registered with Security or that does not have a valid Overnight Visitor Parking Permit displayed on the car may be tagged/towed at the car owner's expense.
9. No person shall park any vehicle in contravention to this policy, in default of which, such person shall be liable to be fined or to have their motor vehicle tagged and/or towed from the property under the applicable City of Toronto By-Laws in which event the corporation and/or its agent shall not be responsible for any damage, costs or expenses resulting from the removal of any vehicles from the property, howsoever caused.

We thank you for your assistance and co-operation.

