

TORONTO STANDARD CONDOMINIUM CORPORATION NO. 2460

ELEVATOR BOOKING FORM

The refundable deposit cheque is to be made out to "T.S.C.C. #2460" in the total amount of \$200, postdated for the date of elevator use.

Move-In or Furniture Delivery: Personal Cheque

Move-Out: Money Order, Bank Draft, Certified Cheque

Location: **8 Mercer Street, Toronto, ON - M5V 0C4**

Date: _____

Hours: _____

Purpose: _____

Suite #: _____

Resident Name : _____

I, _____ (**resident full** name)

have inspected the service elevator (Car #1) and moving areas with the **Concierge Desk security guard** today and our findings are specified in the inspection report attached.

I agree that if any damages incur during our move, the charges relating to repair will be deducted from the \$200 deposit.

Resident Signature: _____

Staff Name: _____

Staff Signature: _____

ELEVATOR BOOKING INSPECTION REPORT

DESCRIPTION OF AREA	DETAILS OF FINDINGS BEFORE	DETAILS OF FINDINGS AFTER
GROUND FLOOR		
Elevator Doors Interior		
Elevator Doors Exterior		
Elevator Floor		
Moving Pads		
Moving Hall Floors		
Cleanliness of Moving Hall		
Moving Room Doors		
Moving Hall Walls/Ceiling		
" " FLOOR (Resident's)		
Elevator Doors & Trim		
Carpet		
Wallpaper		
Suite/Unit Door		
Garbage Chute Room		
Other Comments		

Resident Signature: _____

Staff Name: _____

Staff Signature: _____