

## **Form 5 – Summary of Lease or Renewal**

(Clause 83(1) (b) of the Condominium Act, 1998)

TO:.....

*(Name of the condominium corporation)*

1. This is to notify you that:

- |  |  |
|--|--|
| <input type="checkbox"/> an original         | <input type="checkbox"/> Renewal                         |
| <input type="checkbox"/> Written             | <input type="checkbox"/> Oral                            |
| <input type="checkbox"/> Lease               | <input type="checkbox"/> Sublease                        |
| <input type="checkbox"/> Assignment of lease | <input type="checkbox"/> Renewal of a written            |
| <input type="checkbox"/> Oral lease          | <input type="checkbox"/> Sublease or assignment of lease |

has been entered into for:

Unit (S)..... Level(S)..... Parking (S)..... Locker(S).....

On the following terms:

Name of lessee(S)/Sublessee(S):.....

Telephone number: ..... Fax number, if any:.....

Commencement date:..... Termination date:.....

Option(S) to renew: ..... Rental payments:.....

Other information:.....

2- I (We) have provided the ☐ Lessee(S) / ☐ Sublessee (S) with a copy of the declaration, By-Law and rules of the condominium corporation.

3- I (We) acknowledge that, as required by subsection 83(2) of the **Condominium Act 1998**, I (We) will advise you in writing if the ☐ Lessee(S) / ☐ Sublessee (S) / ☐ assignment of Lease is terminated.

Dated this .....day of .....year .....

\_\_\_\_\_  
*(Print name of owner)*

\_\_\_\_\_  
*(Signature of owner)*

\_\_\_\_\_  
*(Print name of owner)*

\_\_\_\_\_  
*(Signature of owner)*

In the case of a corporation, affix corporate seal or add a statement that the persons signing have the authority to bind the corporation.

Address:.....

Telephone No.:..... Fax No. (if any) .....