T.S.C.C. #2406 – 170 FORT YORK BLVD.

ELEVATOR RESERVATION AGREEMENT

Reservation requested by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suite #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at 170 Fort York Blvd.

Bus. Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The reservation request is for the use of the service elevator for the purpose of a move out/move in/ delivery:

Outgoing Resident: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Incoming Resident: ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Delivery/Movers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tel No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The (time the reservation shall be: (9.00 a.m. – noon)/(noon – 3.00 p.m.)/(3.00 p.m. – 6.00 p.m.)/(6.00 p.m. to 9.00 p.m.)

NO SUNDAY RESERVATIONS EXCEPT IN THE EVENT OF .EMERGENCY OR WITH PRIOR WRITTEN APPROVAL FROM MANAGEMNT.

PHOTO ID MUST BE PRESENTED AT THE TIME OF THE BOOKING. A PHOTO COPY OF ID WILL BE TAKEN AT THE TIME OF ARRIVAL.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Day) (Month) (Year)

From \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Maximum 3 hours)

I understand and agree to the following conditions:

1. I shall deposit with the Corporation upon signing this agreement a refundable security deposit in the amount of **$500** by cheque for Move in and Move out by Money Order or certified cheque payable to **T.S.C.C. #2406**. This amount will be refunded upon completion of the move or move out and not having caused any damage to the common elements of the Corporation and upon surrender to the Concierge all common element keys and garage access devices in my possession, if applicable.
2. I shall notify the Concierge and request an inspection of the elevator, condition of walls, carpet and light-fixtures in corridors leading to the unit, immediately prior to using the elevator. Upon completion of the move or delivery, I shall forthwith request a re-inspection of the elevator and affected common elements.
3. I shall be liable for the full cost of all repairs to any damage, which may occur as a result of the use of the elevator by me or my agents. I shall accept the cost of repairs as assessed by the manager and acknowledge that all or part of the security deposit shall be withheld and applied towards the cost of repairs.
4. I shall take reasonable precautions to prevent unauthorized entry into the building during the term of the reservation.
5. I shall not obstruct corridors and elevator lobbies prior to, during or after the term of the reservation.
6. I agree that the PROTECTIVE PADS must be in place prior, during and after and/or until the completion of the final inspection.
7. REMEMBER TO BRING YOUR PROOF OF SUITE INSURANCE ON DAY OF MOVE IN.
8. When moving out damage deposit will be returned once all the fobs and garage openers are de-activated .

I herby acknowledge that I have read this Agreement and I agree to abide by the Rules of the Corporation in force from time to time.

DATED at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_