



**TSCC 2376-Management Office**

560 King Street West & 461 Adelaide Street West, Toronto, ON, M5V 1M3

**AUTHORIZATION TO RECEIVE**

**PARCELS, REGISTERED MAIL, COURIER MAIL**

As a service to Residents of Fashion House, 560 King Street West and 461 Adelaide Street West, Toronto, On, M5V 1M3, the Concierge personnel will accept delivery of small parcels and courier mail. You will appreciate that this is a service only and while all efforts will be made to hold such items in safekeeping, we cannot be held responsible for them.

Please note that we will no long be accepting any food delivery of any kind effective immediately.

Please indicate below if you authorize/do not authorize our Concierge staff to receive parcels, registered mail and courier mail on your behalf.

Please remember to notify the Concierge of your prolonged absence from the building so that these items will not be accepted on your behalf during that time.

I DO authorize security to receive small parcels and courier mail on my behalf. I WILL pick up the received small parcels and courier mail within maximum 24 hours. I should be notified about any small parcels and courier mail at the following direct telephone number:

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_  
Signature Suite No. Date

I DO NOT authorize security to receive small parcels, registered mail and courier mail on my behalf.

\_\_\_\_\_  
Signature Suite No. Date